

EXAMPLE NOTICE FORM

Notice and Procedure for Notifying timereel.co.uk of Defamatory Content

If you believe that any content on, or advertised for sale on, the website contains a defamatory statement, please notify us immediately by copying the Notice to timereel.co.uk of Defamatory Content below into your word processor program, complete it in accordance with the instructions set out in the Notice and send a printed signed copy to: Defamation Notices, Independent Studios UK Ltd t/a Timereel, Henderson Business Centre, Ivy Road, Norwich NR5 8BF. Please note that this procedure is exclusively for notifying timereel.co.uk of Defamatory content on or advertised for sale on the timereel.co.uk website. Please provide your address, telephone number, and e-mail address when sending the notice to us.

Important Warning: giving false, misleading or inaccurate information in the Notice to timereel.co.uk of Defamatory Content may result in civil and criminal liability.

Notice to timereel.co.uk of Defamatory Content

In the matter of www.timereel.co.uk

S T A T E M E N T

I, [please set out your full name] of [please give your postal address], [please state your occupation], say as follows:

1. I refer to the website www.timereel.co.uk ("the website"). I make this statement in support of my giving timereel.co.uk notice that, via the website, it is causing or contributing to the publication of a defamatory statement.

2. The defamatory words (delete whichever paragraph is not applicable):

(a) appear in a DVD being sold by timereel.co.uk via the website entitled [please state the title of the DVD]. The defamatory words appear in [please state the DVD chapter area(s) where you consider there are defamatory words].

OR

(b) appear on the website at [please cut and paste the address of the relevant Web page from the website where the defamatory words appear].

3. The words that I consider to be defamatory are [please repeat the exact words you are complaining about].

4. These words are defamatory because [please state why you consider the words are defamatory].

5. The defamatory words are untrue because [please explain why the words complained of are untrue and what you believe the true position is].

6. I understand that this statement may be used in any court proceedings that may arise out of or relating to the defamatory words which I have complained about.

Statement of Truth

I declare the facts stated above to be true.

Signed:

Dated:
